

Minutes

Regular Monthly meeting of the Village Board of Trustees

Wednesday, May 8, 2019

Present: Mayor James Dunham

Trustees: Richard Phillips
Robert Baumeister
David Flaherty

Also attending: Asst’ Superintendent, Robert Meehan; CEO/ZEO, Glenn Smith; Fire Chief, Matt Cohn; Climate Smart Chair, William Mancini; Jake Samascott; Jennifer Ose-McDonald; Tina Lang and William Van Alstyne.

Absent: Trustee, Dale Leiser; CEO/ZEO, Glenn Smith; Economic Development Director, Renee Shur.

Mayor Dunham opened the Regular monthly meeting at 7:30pm.

TAX PAYER TIME

Former Mayor William Van Alstyne is in support of the village board lifting the parking restrictions in the B-1 area. When he was Mayor the board lifted the restrictions for retail business but should have lifted for all business in the B-s district. He feels by lifting the parking restrictions in the business district will help the business.

Jennifer Ose -McDonald is requesting the village board amend the restrictions of requiring 25 ft from the property line to have chickens in the village. We live in a county that has the highest rate of Lyme disease in the country. Our current and former congressmen are on the Lyme disease caucus because they recognize that. We live in an agriculture community and not allowing animal husbandry in the village is contrary to the community we live in. She understands if you have the land required it is not an issue but if you are a parent in the village and want to get involved in 4H and the agriculture community you need some type of animal husbandry. She studied this in grad school and she is willing to volunteer her time to assist the village board in amending the code to make more sensible standards for sustainable, humane animal husbandry.

MINUTES

A motion made by Trustee Phillips approving the minutes of April 10, 2019 Regular monthly meeting; seconded by Trustee Flaherty. All voted “aye”.

BUDGET AMENDMENTS

A motion made by Trustee Phillips to transfer \$25,000 to the Fire truck fund and to encumber \$21,980 for the emergency stairs in addition to approving the following budget amendments presented by the village Treasurer; seconded by Trustee Flaherty. All voted “aye”.

General Fund

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
A.1620.410 Buildings Contractual Projects	A.1620.4 Buildings Contractual	\$ 1,067.35
A.1670.4 Central Printing & Mailing Contractual	A.1680.4 Central Data Processing Contractual	\$ 443.72
A.3410.43 Firemen Equipment Maintained	A.3410.4 Fire Department Contractual	\$ 157.26
A.5142.4 Snow Removal Contractual	A.5132.4 Central Garage Contractual	\$ 244.85
A.5142.1 Snow Removal Personal Service	A.5410.1Sidewalks Personal Services	\$ 43.94
A.7997.4 Culture Recreation Equipment	A.7550.4 Celebrations	\$ 140.93
A.8540.1 Drainage Personal Services	A.8560.1 Shade Trees Personal Service	\$ 32.25
A.9050.8 Unemployment Insurance	A.9710.7 Serial Bonds Interest	\$ 8.26

ABSTRACT

A motion made by Trustee Flaherty approving the monthly abstract in the amount of \$27,243.46; seconded by Trustee Baumeister. All voted "aye".

TREASURER'S REPORT

A motion made by Trustee Phillips approving the monthly Treasurer's Report; seconded by Trustee Flaherty. All voted "aye".

The village board was given a certified copy of the adopted 2019-2020 budget.

FIRE DEPARTMENT

The village received the monthly Fire Incident Log report and the minutes of the Officer's meeting. Fire Chief, Matt Cohn reported 5 calls, 2 drill and no details. The fire company received a new system called IAR. This will allow the firefighters with a smartphone to download an app or a fire fighter with a flip phone to receive a text that there is a fire call. They may respond to the call by their phone allowing everyone to know they are responding to the call.

A motion made by Trustee Phillips recommended by the Fire Co to approve the appointments of Fire Chief, Matt Cohn; First Assistant Chief, David Bartlett; Second Assistant Chief, Gordon Pratt; seconded by Trustee Flaherty. All voted "aye".

DPW

Asst' Superintendent, Robert Meehan reported the DPW completed the hydrant flushing, opened the playgrounds, installed meters at playground and rolled the fields for little league. They installed a drywell on Lindenwald along with a culvert pipe. An old drywell failed. He will continue forward with potholes and skid boxing on Eichybush Rd, Hudson St, Sunset and the inside corner on Gaffney Lane.

CODE ENFORCEMENT OFFICER

The CEO/ZEO's monthly report was received with 14 permits issued and \$1,251.20 of fees collected. Violations-19 Rothermel- The violations are being mitigated slowly on the property.

TREES

12 Broad Street- NYSDOT has removed the two trees in front of 12 Broad Street. The village plans on replacing them with a smaller tree after the new water line is installed to the Old Dutch Inn and replacing of the sidewalk.

TRAFFIC CALMING STUDY

The data from the traffic sign that has been placed on Rothermel Lane for Little League has shown a reduction of speed.

ALBANY HUDSON ELECTRIC TRAIL

Maintenance Agreement-The Village will sign a maintenance agreement with Hudson River Valley Greenway. The village will maintain the portion of the trail that runs through the village.

Speed study-WSP conducted a speed study on Sunset Ave as the trail on Sunset Ave will be a walk/bike roadway. They are recommending reducing the speed to 25 mph on Sunset Ave from Albany Ave to the driveway at Samascott's.

CLIMATE SMART COMMUNITIES TASK FORCE

Minutes of the task force meeting was received. Climate Smart Chair, William Mancini reported the following: Earth Day event-Earth day events took place on Saturday April 20th and Monday the 22nd. The Recycling programs at Mario's were extremely successful as was the Dash for Trash in the Village that was coordinated by Anne Birckmayer.

Farmers' Market-Warren Applegate was able to get Hannaford's to donate 200 reusable shopping bags for distribution at the village's Farmers' Market "take one, bring one" program. Bleu Anderson has agreed to coordinate the effort at the Farmers' Market. We will have flyers advertising the program at each vendor's booth.

Mr. Mancini and Mr. Applegate attended a Clean Energy Community Workshop in Guilderland on April 19th. They met a city manager from Watervliet who invited them to tour the city's anaerobic digester plant.

Award Disbursement and Filing- Our proposed use of the Clean Energy Community award for replacement of the heating system was not acceptable under the requirements of NYSERDA. The second project, solarizing the firehouse, needs the Board to provide an estimated cost to our grant writer in order to complete the application. He has forwarded a copy of the parking lot lighting estimates to the grant writer at Climate Action Associates for him to analyze its feasibility for the grant award. It is suggested that with the budgeted village monies and grant funds to add solar to the village DPW if the funds are available. A fall back project could be to change out the entire firehouse to LED lighting.

WILLIAM STREET RT. 9 TO MAIDEN LANE

If the village is awarded the grant funds intended the entire project will be completed. The grant funds are for the water portion and the state CHIPs funds would be for the highway street construction. If, the village is not successful in receiving grant funds for the water main on William Street Mayor Dunham would like to scale the project down and correct the drainage in the area closer to the RT 9 end of William Street.

ZONING BOARD

Minutes of January 28, 2019 minutes were received. An application for 1 Church Street requesting an area variance went before the board.

PLANNING BOARD

Minutes of the November 1, 2018 meeting were received.

Old Dutch Inn- the village needs an engineer to review the plans submitted for the Old Dutch Inn. A motion made by Trustee Flaherty to hire Ray Jurkowski to review the plans on behalf of the village; seconded by Trustee Baumeister. All voted "aye". The applicant will cover the cost of the engineer for the village.

HISTORIC PRESERVATION COMMISSION

12 Broad Street, Old Dutch Inn went before the Commission for the placement of the sign on the building.

ECONOMIC DEVELOPMENT DIRECTOR

The EDC Director's monthly report was received and is on file in the village office and posted on the village website.

Sister City-The directional mileage sign to Buren in the Netherlands was installed in the square. Mayor Dunham thanked Michael Shaw who made the sign and installed per gradus for the village. A section of a wall in the Village Hall has been designated to Buren, Netherlands.

Dutch Heritage Week- Charly Gehring's is scheduled to give a presentation at the Kinderhook Reformed Church.

Revised Walkway Tour Brochure-Heritage Development due 5/10/19-

The following Resolution was made by Trustee Flaherty:

WHEREAS, the Village of Kinderhook is applying to the Hudson River Valley National Heritage Area 2019 Heritage Development Grant Program for a project entitled: Discover Historic Kinderhook Walking Tour brochure to be produced by the Village of Kinderhook,

WHEREAS, the grant application requires the applicant municipality to obtain the approval/endorsement of the governing body of the municipality or municipalities in which the project will be located;

NOW, THEREFORE, be it resolved that the governing board of the Village of Kinderhook hereby does approve and endorse the application for a grant under the 2019 Heritage Development Grant Program, for a project known as: Discover Historic Kinderhook Walking Tour brochure and produced by the village.

The Resolution was seconded by Trustee Baumeister. All voted "aye".

KINDERHOOK CREEK RECREATIONAL STUDY

Barton & Loguidice is working on the final report on the Kinderhook Creek Recreational study to be submitted to the committee in June. The villages plan on applying for grant funds based on the study through the Local water front Revitalization Plan. The grant funds will be used for a kayak landings in Valatie and Kinderhook and to make improvements to the creek at the Pachaquack, River Street Park and signage the site where the trail intersects Rt. 9 & 9H interchange in Valatie in addition to Hudson St in Kinderhook.

NYSDOT

Mayor Dunham has not contacted Mike Duval the new Columbia County Resident Engineer on the handicapped parking spot in front of the garage doors of the Village Hall and the NB Rt 9 parking lane at the traffic light. He will follow up with him.

CORRESPONDENCE

The Town of Kinderhook will hold their annual Memorial Day Parade on May 27, 2019 at 10 am.

VILLAGE HALL

Van Buren Hall Committee-The committee is temporarily on hold. Mayor Dunham would like to hire a consultant to apply for a Regional Economic Development Grant. He will inquire if Maryellen Hurn of Niverville is available. A better estimate of the work needed for the proposed changes to Van Buren Hall is needed.

Back Stairway- The DPW replaced the sill plate recommended by the engineer Tim Schroeder. The replacement of the stairs is ready for S & S Fabrication.

Exterior masonry-Trustee Flaherty will send the Masonry, Lance Glenn and email to schedule his return to paint a sealer on the bricks and to install the back door of the Village Hall. He will also discuss the plan for the water mitigation for the front entrance of the Village Hall.

Electric at the Village Hall- Trustee Flaherty placed a call with Scheriff electric for the power surges in the village hall mostly as the noon fire whistle goes off.

Boilers for the Village Hall- The replacement of the boilers do not meet the criteria of the grant funds from NYSEARDA. Trustee Flaherty will contact Main-Care Energy to schedule the boiler replacement.

BANDSTAND

Bandstand-Mayor Dunham signed the contract with Dan Proper from Proper & O'Leary Engineering PC. Mr. Proper has given the village permission to use the bandstand unless it is a high windy day.

POLICY

Revise Zoning Law to not require off-street parking and loading for hotels and revised Law for 15 minute parking limit in the Village Square- The village will proceed with removing the off street parking regulation for restaurants and hotels on the B-1 District. A local law will be drafted and a review from the Columbia County Planning Board for the zoning charge is required before a public hearing can be set.

Drug and Alcohol Policy, Computer Policy Sexual Harassment Policy and Resolution-

Trustee Phillips and Village Clerk/Treasurer Heeder attended training on harassment. They will train the village employees by October of 2019 required by NYS. By a resolution drafted by the village attorney the

following polices will be adopted by the Village Board and given to each village employee to sign and be placed in their personnel file.

The following Resolution was proposed and seconded:

Resolution by: Trustee Phillips;

Seconded by: Trustee Flaherty.

WHEREAS, the Village of Kinderhook Board of Trustees desires to adopt certain policies and guidelines for the benefit of the Village and its officials and employees; and

WHEREAS, the Village of Kinderhook Board of Trustees has researched and developed and drafted the following policies:

- A. Policy against Discrimination and Harassment - the Village of Kinderhook is committed to adopt a policy of protecting and safeguarding the rights and opportunities of all people to seek, obtain and hold employment without being subject to harassment or discrimination in the workplace.
- B. Guidelines for use of Technology Resources - the purpose of the guidelines are to set standards for the use and the protection of data and information in the Village's technology resources.
- C. Drug and Alcohol Policy - this policy provides Village of Kinderhook employees with guidelines pertaining to drug and alcohol use during employment.

WHEREAS, the polices are attached hereto and made part hereof.

NOW, THEREFORE, BE IT RESOLVED that the Village of Kinderhook Board of Trustees does hereby approve and adopt the Policy Against Discrimination and Harassment; the Guidelines for use of Technology Resources; and the Drug and Alcohol Policy as official polices of the Village of Kinderhook; and

FURTHER, IT IS RESOLVED, that said policies and guidelines shall be posted at Village Buildings and distributed to each employee, officer, official or applicable persons of the Village of Kinderhook.

Upon question of the foregoing Resolution, the following Board members voted "Aye" in favor of the Resolution:

Mayor James Dunham;

Trustee Richard Phillips;

Trustee Robert Baumeister; and

Trustee David Flaherty.

The following Board members voted "No" in opposition

thereto:

_____ ; and
_____.

The Resolution having been approved by a majority of the Village Board, the same was declared duly adopted by the Mayor of the Village of Kinderhook.

CERTIFICATION

Nicole H. Heeder, the duly qualified and acting Clerk of the Village of Kinderhook, New York, do hereby certify that the following resolution stated above was adopted at a regular meeting of the Village Board of Trustees of the Village of Kinderhook held on May 8, 2019, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: May8, 2019

Nicole H. Heeder, Village Clerk

Village of Kinderhook

[SEAL]

Attachment "A"

Policy against Discrimination and Harassment
Attachment "B"

Guidelines for use of Technology Resources
Attachment "C"

Drug and Alcohol Policy

UNPAID WATER, SEWER & TAX BILLS

There are 72 residents late on their water bills totaling \$5,500. There is one owner with two separate parcels for outstanding sewer. The outstanding sewer will be relieved onto the tax bills. The unpaid village taxes are \$15,539.03.

WASTEWATER COLLECTION SYSTEM

The meter shows the flow has increased. Emmons Pump is scheduled to recalibrate the meter.

SIDEWALKS

Church St-The sidewalk on Church Street is scheduled to be replaced after June 1st.

12 Broad St-Depending on the schedule of the Dutch Inn the village will replace the sidewalks. It is the village responsibility but we are waiting if they will need to dig up the sidewalk or directional drill for the new water line into the Dutch Inn.

APPLICATIONS

A motion made by Trustee Flaherty approving the following application pending dates of the games of the blackhawks; seconded by Trustee Phillips. All voted "aye".

- a. Mary-Margaret Cronin is requesting to place a sign in the village square for a bake sale supporting Kinderhook Library
- b. Vanessa Vanderoef is request the Village Hall and lift for a sweet 16 birthday party on July 20th from 1-4 pm
- c. Jonathan Brignull-ENY Blackhawks is requesting the Baseball fields and pavilion from 4/20/19-7/31/19
- d. Mark Dunspaugh-ENY Blackhawks is requesting K-2 on 4/2/ @ 10 am; 5/5 @ 3pm; 6/9 at 10am and 6/16 @5:30pm
- e. Joseph Pelizza-ENY Blackhawks is requesting the baseball fields and pavilion from April 2019-July 2019
- f. Eric Schmidt ENY Blackhawks is requesting the K2 field

RECREATION COMMISSION

The annual Easter Egg Hunt was held on April 20th in Van Buren Hall due to the rain along with the Kinderhook Elks Club with the pictures with the Easter Bunny.

KBPA

The KBPA met to discuss the Kinder Crafter Fair on June 1st.

TAXPAYER TIME

Tina Lang requested the village board place Albany Ave project on the agenda. Mayor Dunham noted the cost of the project and the village's capital project schedule with the village's debt schedule will not allow the project to be in the near future. He will be writing to the assemblymen and senators as NYCOM has encouraged municipalities to do to encourage funding for infrastructure.

A motion made by Trustee Baumeister to adjourn the board meeting at 8:36pm; seconded by Trustee Flaherty. All voted "aye".

Respectfully submitted,

Nicole H. Heeder
Village Clerk